



MICHIGAN CATHOLIC CONFERENCE

December 27, 2018

Dear Retiree,

Exciting news! Along with the change in pension payers to State Street Retiree Services **beginning with your January 2019 payment** comes a new online account service. It's called *MyPenPay*, and it allows you to view your pension information at any time. The *MyPenPay* website, available at <https://micatholic.mypenpay.com>, allows you to:

- View your payment, banking and address information
- View and print up to 18 months of pension payment detail
- View and print up to 5 years of tax forms (beginning with the 2019 tax year)

The website will become active January 1, 2019. To get started with *MyPenPay* you will first need a unique, temporary password. This will be sent to your home soon from State Street via U.S. postal service. The envelope will be marked with the State Street logo so watch your mailbox carefully. Once you login with a temporary password you will then be able to create your own.

If you need assistance with the website or if you do not receive your temporary password, please call the *MyPenPay* Help Line at (866) 471-0368 Monday - Friday, 8am to 6pm Eastern Time, excluding holidays.

Please use the *MyPenPay* website to view your payments, banking and address information. You may contact the Michigan Catholic Conference Employee Benefits Team directly if you need to:

- Change your address
- Change your tax elections
- Change your direct deposit information
- Notify changes in retiree and/or beneficiary status

Information about pension payments made prior to January 1, 2019 and tax forms for years 2015-2018 will be available at www.Paycor.com through December 2019. For assistance with Paycor information you may contact the MCC Employee Benefits Team Monday through Friday, 8:15am - 5pm, Eastern Time at (800) 395-5565. We are happy to answer your questions. You may also visit www.micatholic.org/retirees for pension information.

With deep gratitude for your past service to the Catholic Church in Michigan, I hope this letter finds you with the joy of the Christmas season.

Regards,

Mary Beth Morgan, Manager
Employee Benefits Department

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